

Request for Background Information

About the Teacher:

Your years of experience: in education: _____ in adult education: _____

In this class assignment: _____

About the Class:

Location: _____ Class day(s) _____ Time(s): _____

Type of class (GED, ABE, ESOL, Workplace Education, etc.) _____

of students currently enrolled: _____ # of students usually attending: _____

Describe the learners' skill levels: _____

Open-entry? Yes _____ No _____ If not, length of "term": _____

Instruction is predominantly: _____ individualized, one-on-one

_____ group

_____ a mix

- What are the objectives/purpose of this class? (This information will help me to give you specific feedback and suggestions.)
- Are there any special factors about the class, your approach, or the materials you are using?
- In what ways do you hope to learn from this observation? What feedback do you want? On what aspects of your practice?